



Grange Hall Rental and Hold Harmless Agreement

Rental of Grange Hall: Rental agreement between San Juan Island Grange #966 (Owner) and _____ (Renter). Renter agrees to rent from Owner the San Juan Island Grange Hall, located at 152 First Street North, Friday Harbor, WA, for the period commencing at _____ AM/PM on _____ and expiring at _____ AM/PM on _____.

Renter will use the Grange hall for this purpose: _____ and no other purpose, or for any purpose that is in violation of any law, ordinance, or governmental regulations, or in any manner that is unsafe to any occupant.

GRANGE HALL RENTAL RATES (circle your choice)	MAIN HALL		KITCHEN		DECK	
	Sunday to Thursday	Friday and Saturday	Sunday to Thursday	Friday and Saturday	Sunday to Thursday	Friday and Saturday
4 Hours or Fewer up to 5PM	\$85	\$120	\$85	\$120	\$40	\$60
8 Hours or Fewer up to 5PM	\$140	\$200	\$140	\$200	\$70	\$100
Evenings 5PM to midnight	\$100	\$225	\$100	\$225	\$50	\$105
Full Day 8AM to Midnight	\$220	\$275	\$220	\$275	\$110	\$125

Available Discounts:

- 20% discount for Grange members and non-profit organizations
- Once-per-year 50% discount for members of SJI Grange #966

Damage/Cleaning Deposit (check one): _____ \$500 for an event with alcohol
 _____ \$200 for an event without alcohol

Payment by Renter: Renter shall pay \$ _____ rent, \$ _____ damage deposit.

ADVANCE PAYMENT IS REQUIRED TO HOLD THE HALL FOR YOUR EVENT
Please make checks payable to San Juan Island Grange #966

Convey the completed Rental Agreement, the check for rent and damage deposit in one of the following manners:

- 1) Place in the locked Grange mailbox by the **Grange Hall's** entrance door at 152 First Street. Please call 360-378-6632 to let us know you have done so.
- 2) **Mail** to San Juan Island Grange #966, PO Box 2013, Friday Harbor, WA 98250.

The check will be deposited into the bank account of San Juan Island Grange. A refund check will be issued after a satisfactory inspection of the building, minus any funds used to pay for cleaning and repairs with any remaining returned in the form of a check. The renter will be billed for costs beyond those covered by the deposit.

Renter (printed name): _____

Signature: _____

Mailing address: _____

Phone number(s): _____ Email: _____

Responsible party at the event (printed name): _____

Phone number(s): _____ Email: _____

No subletting or assignment of rental is permitted.

Return of Grange Hall: Renter shall return the Grange Hall clean and undamaged. Any negligent or malicious damage to the facility or failure to clean the Hall will result in forfeiture of all or part of the deposit. Upon demand of the Owner, the Renter shall be liable to the Owner for the amount of damages in excess of the deposit. Owner shall return to Renter any portion or all of damage/cleaning deposit which is in excess of costs, if any, incurred to restore the Grange to rentable condition.

Responsibility for Conduct: Renter shall designate an individual at Renter's agency who will be considered the responsible party in case of damage, theft or disturbance during the event. The signer or assigned person shall be on the premises throughout the event and through cleaning and lockup, ensuring that no person is allowed to engage in any conduct in the Grange Hall or on its premises that may cause harm, injury or damage to persons or property. Owner has the right to monitor the event.

- All minors on the premises must have adequate adult supervision.
- **Smoking is NOT allowed in the Hall or on the premises.**
- No alcohol is allowed on the premises, unless the required catering and alcohol permits are acquired *by the Renter* prior to the event. It is the responsibility of the Renter to obtain a Special Occasion Liquor license or Banquet Permit from the State of Washington and display it at the hall during the event.
- No candles or other open flames are to be used with the exception of the fireplace.
- No nails, tacks, staples, hooks, glue or duct tape are to be used on the walls. Masking or painters tape are permissible, if they are removed right after the event.
- **All garbage, food, recycling and beverages must be removed immediately following the event from the hall and kitchen and placed in the cans outside.**

Cancellation & Date Change Policy: There are *no refunds* for cancellations made less than 14 days prior to an event.

Hold Harmless: Renter shall defend, indemnify and hold harmless Owner with respect to any and all third party claims and demands which may arise out of Renter's use of the Grange Hall, provided however that such indemnification shall be limited to the amount paid by Renter to Owner under this Agreement.

Entire Agreement: This is the entire agreement and understanding between the parties relating to the Grange Hall and its premises. No modification or claimed waiver shall be binding upon either of the parties unless made in writing and signed prior to rental date.